

**SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER  
JOINT POWERS AUTHORITY**

**September 1, 2022 11:30 am  
Administrative Offices of the  
Emergency Training Center Joint Powers Authority - Conference Room  
2235 E. Perimeter Road, San Bernardino, California**

**MEETING AGENDA**

The San Bernardino Regional Emergency Training Center, Joint Powers Authority recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the Emergency Training Center office (909) 389-3208 or (909) 382-2530 two working days prior to the meeting for any requests for reasonable accommodation to include interpreters.

- 1. Call to Order**
  - 2. Roll Call**
  - 3. Approval of August 4, 2022 minutes**
  - 4. Agenda Items:**
    - A.) Treasurer's Report – Wen Mai
    - B.) Instructor Chargeback rates – D. Munsey
  - 5. New Business:**
    - A.) Initial Review of forms from Law Offices of Margaret A. Chidester & Associates
    - B.) 2022 Conflict of Interest Code Biennial Notice
  - 6. Old Business:**
    - A.) Update from Task Force/Long Term Planning workgroup
      - 1.) SBCCD update
      - 2.) SBFDD update
      - 3.) Airport update
    - B.) Mobile Fire Trainer – G. Hubbell
    - C.) ARFF Vehicle – K. Horan
    - D.) Strategic Priorities – JPA Board
      - a. Strategy #2 - Develop a fixed asset plan, tactical step #2 Seek ProBoard certification -Chris Bowden
      - b. Strategy #2 - Develop a fixed asset plan, tactical step #4 Monitor and Update lease – Kevin Horan
      - c. Strategy #5 – Build relationships and outreach, tactical step #1 Stakeholder outreach – Stephanie Houston
      - d. Strategy #3 – Review and update JPA agreement
- Public Comment:**
- 7. Next Meeting:** October 6, 2022 @ 1:30 p.m. Please submit all agenda items by September 29, 2022, 2022.
  - 8. Adjournment:**