

**SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER
JOINT POWERS AUTHORITY**

April 15, 2016 9:00 a.m.

Administrative Offices of the
Emergency Training Center Joint Powers Authority – Conference Room
2235 E. Perimeter Road, San Bernardino, California 92408-0216

MEETING MINUTES

1. **Call to Order-** At 9:11 am by JPA Board President, Alan Duggan
2. **Roll Call-** Quorum Present
Present: Alan Duggan, President; Cheryl Marshall, Secretary; Donna Ferracone, Member;
Darrayl Felgar, Member

Others Present: June Yamamoto and Christina Sweeting
3. **Approval of: Minutes February 29, 2016**
Motion was made to approve minutes of February 29, 2016 by Marshall, 2nd by Duggan.

Vote was verbal and recorded.

Alan Duggan	Aye
Cheryl Marshall	Aye
Donna Ferracone	Aye
Darrayl Felgar	Aye

4. **Treasurer's Report-** Michael Sadsad
N/A

5. Administration/Operations Report

- A.) Motion was made starting July 1, 2016 the reimbursement for County will be increased to \$100,000 by Ferracone, 2nd by Marshall

Vote was verbal and recorded.

Alan Duggan	Aye
Cheryl Marshall	Aye
Donna Ferracone	Aye
Darrayl Felgar	Aye

- B.) Christina to look into replacing the cameras from Apple Valley Communications.

REPAIRS AND MAINTENANCE-

Specialized Elevator: March 3, 2016 maintenance

Mijac Alarm: March 15, 2016 maintenance

Don Tiss: March 25, 2016

Apple Valley Communications: March 16, 2016 Replaced Carbon Monoxide Detectors

Couts Heating and Cooling: April 1, 2016 for maintenance

Cliff's Pest Control: March 24, 2016

Wi-Fi Fiber Installation: February 9-12, 2016 and February 16-25, 2016

MARKETING/PUBLIC RELATIONS-

Postings on ARFF WG
March E-Newsletter
Facebook postings of classes
Site Visit to Las Vegas Airport ARFF

UPCOMING TRAININGS

04/14/16 CARs Recert
04/19/16 CARs Recert
04/20/16 Part 139 Recert
05/2-6/16 ARFF Basic/Fire Control 5 Class
05/04/16 Pt 139 Recert
05/05/16 ARFF Basic/FC5 Burn Day
05/10/16 Pt 139 Recert
05/14/16 Pt 139 Recert
05/17/16 Pt 139 Recert (begins at 1:00 pm)

FACILITY USE-

San Bernardino County Sheriff's Air Medics
SBVC Police Academy
San Bernardino County 2-339 All Risk Class
Cal Fire Training and Safety Meeting

6. Agenda Items

- A.) Joint Power Authority without San Bernardino City Fire Department.
-Alan Duggan will get with Chief Tom Hannemann to provide an update for a City Manager to be a representative for the City of San Bernardino.
- B.) Kidde Fire Trainers Computer System Upgrade Cost
-Kidde computer system is needs upgrading
-We are currently operating fine without the upgrade
-Christina will find out if we can use laptops for the program required by Kidde Fire.
-Christina will ask if we could possibly just upgrade the hardware and maintain the software.
- C.) Janitor Price Quotes
-Chief Felgar will ask about County Custodial Services and their cost.
- D.) Ice Machine Price Quotes
-Instead of purchasing an ice machine, we can await Crafton's extra ice machine, and keep ordering ice from the County Warehouse

Motion was made to approve up to \$2,500 in the event that we do not receive the ice machine from Crafton by Marshall, 2nd by Ferracone.

Vote was verbal and recorded.

Alan Duggan	Aye
Cheryl Marshall	Aye
Donna Ferracone	Aye
Darrayl Felgar	Aye

5.) Travel Request for the ARFF WG Conference 2016- Christina Sweeting

Motion was made to approve the travel request for the ARFF WG Conference 2016 by Duggan, 2nd by Marshall.

Vote was verbal and recorded.

Alan Duggan	Aye
Cheryl Marshall	Aye
Donna Ferracone	Aye
Darrayl Felgar	Aye

6.) Approval of Contracts for Carol Pister and Christina Sweeting

Motion was made to approve the contracts for Carol Pister and Christina Sweeting by Marshall, 2nd by Felgar

Vote was verbal and recorded.

Alan Duggan	Aye
Cheryl Marshall	Aye
Donna Ferracone	Aye
Darrayl Felgar	Aye

7. Old Business

A.) Business Plan- Update on meetings and letters of interest

- Cheryl met with Senator Morrell and Supervisor Ramos
- Senator Morrell is still interested in a regional training center
- Cheryl suggests holding small training sessions up at Crafton
- Cheryl has requested that Senator Morrell continue to look into grants
- Loma Linda, Colton, Redlands and CalFire are interested in some kind of joint training
- The issue of sustainability on this place is a problem

B.) Wi-Fi Installation

- Installation is still underway, need to get Wi-Fi deployment and choose a subscription option from SBIA.

C.) San Bernardino Fire Department Update

- Protest is over on April 25, 2016. City will change over to County on July 1, 2016. Alan Duggan will remain president.
- Tom Hannemann will get with a city representative to see who they would choose to represent the city in the JPA

8. Public Comment N/A

9. Next Meeting: June 6, 2016 at 1:00 p.m. until 3:00 p.m.

10. Adjournment – Meeting adjourned at 10:20 a.m.