

SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER

JOINT POWERS AUTHORITY

August 4, 2016 1:30 p.m.

Administrative Offices of the

Emergency Training Center Joint Powers Authority – Conference Room

2235 E. Perimeter Road, San Bernardino, California 92408-0216

MEETING MINUTES

1. **Call to Order-** At 1:34 am by JPA Board President, Alan Duggan
2. **Roll Call-** Quorum Present
Present: Alan Duggan, President; Darrayl Felgar, Vice President; June Yamamoto, Acting Secretary; Donna Ferracone, Member

Others Present: Chris Grant, Whitney Fields, Michael Sadsad, Tim Porter, Pat Fleckenstein, Wei Zhou and Christina Sweeting
3. **Proposal- Chris Grant**
 - Would like to utilize the ARFF Facility for Cal OES Trainings
 - Would like to reach out to San Manuel to help fund a non tribal and tribal based management center (\$5 Million)
 - Possible drone pilot training
 - Possible FAA testing center
 - His department is looking to offer classes, and emergency management center; needs classroom space
 - Chris Grant and Whitney Fields will present new business plan to the board at a later date (what would the Co-op with the JPA be?)
4. **Approval of: Minutes June 6, 2016**

Motion was made to approve minutes of June 6, 2016 by Ferracone, 2nd by Felgar.
Vote was verbal and recorded.

Alan Duggan	Aye
June Yamamoto	Aye
Donna Ferracone	Aye
Darrayl Felgar	Aye
5. **Treasurer's Report-** Michael Sadsad
Finished the last fiscal year in the black.
Accounting services is retro-ing 4 years of service, (\$4,000) invoice signed
2444 - Alarm Monitoring we are at 40% of usage already
Annual Audit is coming

Motion was made to approve the Treasurer's Report by Ferracone, 2nd by Felgar.
Vote was verbal and recorded.

Alan Duggan	Aye
June Yamamoto	Aye
Donna Ferracone	Aye
Darrayl Felgar	Aye

6. **Administration/Operations Report**

REPAIRS AND MAINTENANCE-
Specialized Elevator: September 7, 2016 maintenance
County Hand Crew: September 12, and 13, 2016
Couts Heating and Cooling Maintenance: September 15, 2016

Cliff's Pest Control: September 22, 2016
Kidde Fire Trainers: September 13-16, 2016 Valve Replacements

MARKETING/PUBLIC RELATIONS-

Postings on ARFF WG
Monthly E-Newsletter
ARFF WG Conference 2016

UPCOMING TRAININGS

10/3-7/16	County Training ARFF Basic/Fire Control 5 Class
10/10/16	Part 139 Recert
10/12/16	Part 139 Recert
10/14/16	Part 139 Recert
10/17/16	Part 139 Recert
10/19/16	Part 139 Recert
10/20/16	Part 139 Recert
10/24-28/16	ARFF Basic/Fire Control 5 Class
11/1/16	Part 139 Recert
11/2/16	Part 139 Recert
11/3/16	Part 139 Recert
11/7/16	Part 139 Recert
11/8/16	Part 139 Recert
11/9/16	Part 139 Recert
11/10/16	Part 139 Recert
11/16/16	Part 139 Recert
11/21/16	Part 139 Recert
11/30/16	Part 139 Recert
12/5-9/16	ARFF Basic/Fire Control 5 Class
12/12-16/16	ARFF Basic/Fire Control 5 Class

FACILITY USE-

San Bernardino County Sheriff's Air Medics
San Bernardino County OES CERT Training
San Bernardino County Chief's Assessment Testing
San Bernardino County Chief's Orientation

7. Agenda Items

A.) Prop Maintenance

16 valves need to be changed out
Temporarily need to get a hand crew out to rake the rocks out of the sensors
Felgar will support a crew to come out ; cost is \$241/day

B.) Action Training Systems Video Project

-Beth Crittenden from Action Training Systems is creating an action video and would like to use the facility
-Christina Sweeting will reach out to Beth in order to schedule a conference call to present her ideas to the board

C.) Conflict of Interest Update-

- Need to approve board members and will fill out the form at a later date.

8. Old Business

A.) Business Plan-

- Need to form the Business plan and get key players
- Crafton and County need to get “our ducks in a row” and discuss later

B.) Wi-Fi Installation

- Installation is still underway, need to get a line dropped in for the Wi-Fi deployment

9. Public Comment N/A

10. Next Meeting: October 6, 2016 at 1:30 p.m. until 3:30 p.m.

11. Adjournment – Meeting adjourned at 3:23 p.m.