

SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER

JOINT POWERS AUTHORITY

October 1, 2015 1:30 p.m.

Administrative Offices of the

Emergency Training Center Joint Powers Authority – Conference Room

2235 E. Perimeter Road, San Bernardino, California 92408-0216

MEETING MINUTES

1. Call to Order- At 1:36pm by JPA Board Vice President, Darrayl Felgar

2. Roll Call- Quorum Present

Present: Alan Duggan, President; Darrayl Felgar, Vice President; Cheryl Marshall, Secretary; Chief Johnstone, Treasurer; Donna Ferracone, Member; Chief Tom Hannemann, Member

Others Present: Chief Mike Alder, Rick Groff, Michael Sadsad, June Yamamoto, Michael Burrows, Tim Porter and Christina Sweeting

3. Approval of: Minutes August 31, 2015 with corrections

Motion was made to approve minutes of June 4, 2015 by Ferracone, 2nd by Marshall.

Vote was verbal and recorded.

Alan Duggan Aye

Darrayl Felgar Aye

Cheryl Marshall Aye

Donna Ferracone Aye

Chief Johnstone Aye

4. Treasurer's Report- Michael Sadsad

-Met our budget, made more money

-L.A still owes \$60,000; Christina in communication with City of L.A. to set up payment

Motion was made to approve Treasurer's Report by Marshall, 2nd Duggan

Vote was verbal and recorded.

Alan Duggan Aye

Darrayl Felgar Aye

Cheryl Marshall Aye

Donna Ferracone Aye

Chief Johnstone Aye

5. Administration/Operations Report

REPAIRS AND MAINTENANCE-

Don Tiss sprinkler leaks completed on September 1, 2015

Cliff's Pest Control: completed on September 9, 2015

Perimeter Rd. Road work: completed on September 10, 2015

Ice Machine: September 22, 2015 and September 29, 2015

Couts Heating and Cooling: September 23, 2015

MARKETING/PUBLIC RELATIONS-

ARFF WG Conference 2015

Posting on ARFF WG
August E-Newsletter sent out

UPCOMING TRAININGS

October 1	Part 139 Recert
October 2	Part 139 Recert
October 5-9	Fire Control 5/ARFF Basic
October 13	Part 139 Recert
October 21	Part 139 Recert
October 22	Part 139 Recert
November 2	Part 139 Recert
November 3	Part 139 Recert
November 4	Part 139 Recert
November 5	Part 139 Recert
November 6	Part 139 Recert
November 9	Part 139 Recert
November 10	Part 139 Recert
November 12	Part 139 Recert
November 16	Part 139 Recert
November 17	Part 139 Recert
November 18	Part 139 Recert

FACILITY USE-

CHC Fire Academy
San Bernardino County Sheriff's Air Medics

6. Agenda Items

- 1.) Final Draft for Approval for Accounting Services in progress by Michael Sadsad.
- 2.) Wi-Fi Update with Airport- Christina Sweeting and Michael Burrows
 - Charge is \$20,000 initial cost
 - Use the airport network which is a sustainable and reliable network
 - Airport to contact us with an internet provider
 - Airport to provide a formal contract
- 3.) Contracts for Approval (Carol Pister and Christina Sweeting) - Christina Sweeting
Motion was made to approve Carol Pister and Christina Sweeting's Contracts for 2015-2016 by Ferracone, 2nd Felgar
Vote was verbal and recorded.

Alan Duggan	Aye
Darrayl Felgar	Aye
Cheryl Marshall	Aye
Donna Ferracone	Aye
Chief Johnstone	Aye

- 4.) Website Update- Christina Sweeting
A.) Brandon Barsugli's invoice for payment

Motion was made to approve payment of Brandon Barsugli's invoice by Marshall, 2nd Ferracone
Vote was verbal and recorded.

Alan Duggan	Aye
Darrayl Felgar	Aye
Cheryl Marshall	Aye
Donna Ferracone	Aye
Chief Johnstone	Aye

Motion was made to conditionally approve contract with Square Space by Marshall, 2nd Ferracone

Vote was verbal and recorded.

Alan Duggan	Aye
Darrayl Felgar	Aye
Cheryl Marshall	Aye
Donna Ferracone	Aye
Chief Johnstone	Aye

- 5.) Petty Cash- Christina Sweeting

Motion was made to approve Petty cash at \$100 by Hannemann, 2nd Marshall

Vote was verbal and recorded.

Alan Duggan	Aye
Darrayl Felgar	Aye
Cheryl Marshall	Aye
Donna Ferracone	Aye
Chief Johnstone	Aye

7. Old Business

- 1.) Business Plan- Further discussion on how we can move forward
 - A.) Letters of interest sent out, no letters of intent or support have come back yet
 - B.) Met with Supervisor Ramos
 - C.) Next meeting is scheduled with Josie Gonzalez
 - D.) 2nd meeting set up with Senator Morell
 - E.) Follow up meeting made with Colton
 - F.) Met with Chief Frazier
 - G.) Interested in a fire simulator, temporary dorms
 - H.) Land available near pet cemetery

- 2.) San Bernardino Fire Department Update
 - A.) City voted to contract out of county, merge moved out to March or April
 - B.) Business as usual, will not affect ARFF personnel

8. Public Comment

None

9. **Next Meeting:** December 3, 2015; 1:30 p.m. meeting scheduled till 3:30pm for a further discussion on Business Plan

10. **Adjournment** – Meeting adjourned at 2:40pm