

**SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER
JOINT POWERS AUTHORITY**

December 10, 2015 1:00 p.m.

Administrative Offices of the
Emergency Training Center Joint Powers Authority – Conference Room
2235 E. Perimeter Road, San Bernardino, California 92408-0216

MEETING MINUTES

- 1. Call to Order-** At 1:15pm by JPA Board President, Alan Duggan
- 2. Roll Call-** Quorum Present
Present: Alan Duggan, President; Darrayl Felgar, Vice President; Cheryl Marshall, Secretary; Donna Ferracone, Member; Chief Tom Hannemann, Member

Others Present: Rick Groff, Michael Sadsad, Christina Sweeting and Stacy.

- 3. Approval of: Minutes October 1, 2015**
Motion was made to approve minutes of October 1, 2015 by Marshall, 2nd by Marshall.

Vote was verbal and recorded.

Alan Duggan	Aye
Darrayl Felgar	Aye
Cheryl Marshall	Aye
Donna Ferracone	Aye
Tom Hannemann	Aye

- 4. Treasurer's Report-** Michael Sadsad
-Only at 14% revenue, however expenditures are low as well
-L.A. City finally made the \$60,000 payment

Motion was made to approve Treasurer's Report by Ferracone, 2nd Marshall

Vote was verbal and recorded.

Alan Duggan	Aye
Darrayl Felgar	Aye
Cheryl Marshall	Aye
Donna Ferracone	Aye
Tom Hannemann	Aye

Motion was made to increase budget object code 2135 sufficiently to cover the cost of the Fiber Installation for Wi-Fi by Ferracone, 2nd Marshall

Vote was verbal and recorded.

Alan Duggan	Aye
Darrayl Felgar	Aye
Cheryl Marshall	Aye
Donna Ferracone	Aye
Tom Hannemann	Aye

- 5. Administration/Operations Report**

REPAIRS AND MAINTENANCE-

Cliff's Pest Control: completed on October 21, 2015
Couts Heating and Cooling: October 21, 2015 and December 2, 2015
San Bernardino Water Department: October 19 and 20,2015; November 3, 2015
A-Plus Sprinkler: October 19, 2015
Leak Prevention Specialist: October 20, 2015
Eastland Construction: November 3, 2015

MARKETING/PUBLIC RELATIONS-

Posting on ARFF WG
December E-Newsletter sent out

UPCOMING TRAININGS

Jan 4, 2016 Part 139 Recert
Jan 6, 2016 Part 139 Recert
Jan 7, 2016 Part 139 Recert
Jan 8, 2016 Part 139 Recert
Jan 13, 2016 Part 139 Recert
Jan 14, 2016 Part 139 Recert
Jan 19, 2016 Part 139 Recert
Jan 20, 2016 Part 139 Recert
Jan 22, 2016 Part 139 Recert
Jan 25-29, 2016 ARFF Basic/FC5
Jan 28, 2016 ARFF Basic Burn

FACILITY USE-

CHC Fire Academy
San Bernardino County Sheriff's Air Medics
San Bernardino County Fire
San Bernardino City Fire

6. Agenda Items

- 1.) Fiber Installation Agreement with SBIA Request for Approval

Motion was made to approve the Fiber Installation Agreement with SBIA and contractors and pay the requested amount of \$18,232.50 within two weeks by Marshall, 2nd Ferracone

Vote was verbal and recorded.

Alan Duggan Aye
Darrayl Felgar Aye
Cheryl Marshall Aye
Donna Ferracone Aye
Tom Hannemann Aye

- 2.) Website Update- Due to suggestions by Kristi Simonson of Crafton Hills College, the website will remain under the Crafton Website. Updates will be made to make the site more user friendly.
- 3.) Water Leak from San Bernardino Water pipe- Water leak was from the San Bernardino City Water Department, Christina will forward the invoices for repair to the water company to see if they will pay it.
- 4.) L.A. City Tax reimbursement- The reimbursement request has been made and will take 4-6 months to process.

5.) Request for purchasing new Printer/Fax Machine

Motion was made to approve the request for purchasing or leasing a printer, not to exceed the amount of \$5,000 annually.

Vote was verbal and recorded.

Alan Duggan Aye

Darrayl Felgar Aye

Cheryl Marshall Aye

Donna Ferracone Aye

Tom Hannemann Aye

7. Old Business

1.) Business Plan- Update on meetings and letters of interest

-One letter of intent was made

-Cheryl Marshall will meet with Supervisor Gonzalez in January 2016.

-Labor market info from San Bernardino County Market research shows a need for employing more firefighters

-Rick Groff in talk with Senator Morell and his associates. Further interest and excitement on a Regional Training Center. Morell is trying to get Supervisor Ramos on board.

-Rick Groff and Mike Alder are looking at a simulation prop for hard prices and software next week. They will put together a package to present to the Chiefs for interest and support

-Further investigation will be made to see if the 5 acres on the airport property are still available to us.

2.) San Bernardino Fire Department Update

-No updates, business as usual. Looking to merge on July 1, 2016.

8. Public Comment

None

9. Next Meeting: February 4, 2015; 1:30 p.m. meeting scheduled till 3:30pm for a further discussion on Business Plan

10. Adjournment – Meeting adjourned at 2:00pm