

**SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER
JOINT POWERS AUTHORITY**

May 11, 2021 1:30 pm

Administrative Offices of the
Emergency Training Center Joint Powers Authority
2235 E. Perimeter Road, San Bernardino, California

ZOOM MEETING MINUTES

1. **Call to Order:** Meeting was called to order at 1:31 p.m. by Stephanie Houston.
2. **Roll Call: Quorum Present**
Present: Stephanie Houston, President; Kevin Horan, member; Dan Mejia, member;
Cristal Terredanio, Secretary; William Rehbaum, Treasurer; Dan Word, Alternate.
Absent: Alan Duggan, member. Grant Hubbell, Vice President; Chris Bowden, member.
Guest: None

3. **Approval of: April 1, 2021 minutes:**
Minutes for April 1, 2021 were accepted as written. M/S/A Rehbaum/Mejia.
Vote was verbal and recorded:
Houston Aye
Horan Aye
Terredanio Aye
Rehbaum Aye
Mejia Aye
Word Aye
Nay- None

4. **Administration/Operations Reports- Handouts provided by Cristal Terredanio**
Program Administrator discussed repairs and maintenance. Clark Pest Control conducted regular maintenance. Specialized Elevator conducted regular maintenance. The center has clients enrolled for courses as far out as November 2021. In April SBRETC had 5 classes, served 48 students, and trained with 13 different departments. Program Administrator shared that a new ARFF Awareness course was given in April. Bowden to share more at next meeting. Challenge coin order has been received.

5. **Agenda Items:**
A.) Treasurer's – Budget Report – W. Rehbaum
Treasurer Will Rehbaum stated for April we had a big KFT invoice hit for \$54,000. Overall expenses were \$72,000 for the month. Revenue was \$12,000. This caused the fund balance to go down slightly. We are still expecting large receivables from Long Beach and LAFD. We are still waiting to do Training Instructor Chargebacks. Rehbaum emailed Bowden regarding another contract SBCoFB has with San Bernardino International Airport. Houston asked where the chargeback conversation is being held up. Mejia asked if he and Rehbaum could talk more offline to provide him with additional information. More info provided at next meeting. Motion to accept the treasurer's report. Motion approved. M/S/A Horan/Word.
Vote was verbal and recorded:
Houston Aye
Horan Aye
Terredanio Aye

**SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER
JOINT POWERS AUTHORITY**

Rehbaum	Aye
Mejia	Aye
Word	Aye
Nay-	None

B.) Revised Budget Proposal for 21/22 – W. Rehbaum
 Revisions have been made by Rehbaum that were requested from Bowden. Due to Chief Hubbell and Bowden not being in the meeting this agenda item was tabled until the next meeting.

C.) Cristal Terredanio's Contractor contract – S. Houston
 Current contract ends June 30, 2021 with a paid sum of \$4,900 monthly. New contract proposed from July 1, 2021 thru June 30, 2022 with a paid sum \$5,000 monthly. Motion to approve new contract. Motion approved Horan/Word.

Houston	Aye
Horan	Aye
Rehbaum	Aye
Mejia	Aye
Word	Aye
Nay-	None

6. Old Business:

A.) Update from Task Force/Long Term Planning work group (Certificate of Compliance 10/2006)
 This topic discussed under New Business A.

B.) Independent Legal Counsel – G. Hubbell

Program Administrator contacted Margaret A. Chidester & Associates regarding the JPA's needs and concerns and discussed possible representation. The firm provided a Proposed Retainer Agreement and Firm Summary. The JPA reviewed the documents and had a discussion. This old business item will be moved to an agenda item on June agenda.

C.) Pro Board workgroup – C. Bowden
 Tabled until next meeting.

D.) SCBA's – C. Bowden
 Tabled until next meeting.

7. New Business:

A.) News Headlines – W. Rehbaum

Houston provided link www.youtube.com/watch?v=n3KaX10TtUc for the JPA Board to see the IVDA Board Meeting. The JPA Board watch the IVDA meeting from minute 59. Video discussed. Houston has already reached out to Jose Torres and Chief Munsey. Houston will meet with Munsey after the JPA meeting. Horan will reach out to get more information regarding this meeting.

8. Next meeting agenda items:

**SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER
JOINT POWERS AUTHORITY**

Public Comment

A three-minute limitation shall apply to each member of the public who wishes to address the JPA Board Members. No member of the public shall be permitted to "share" his/her three minutes with any other member of the public.

9. **Next Meeting:** June 2, 2021 @ 1:30 p.m.*Please submit all agenda items to Program Administrator by May 26, 2021.

10. **Adjournment:** Meeting adjourned by Stephanie Houston at 2:25 p.m. Motion to adjourn. Motion approved by Stephanie Houston/Rehbaum. Vote was verbal and recorded:

Houston Aye
Horan Aye
Terredanio Aye
Rehbaum Aye
Mejia Aye
Word Aye
Nay-



Cristina Terredanio
Joint