

**SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER
JOINT POWERS AUTHORITY**

August 10, 2017

Administrative Offices of the
Emergency Training Center Joint Powers Authority – Conference Room
2235 E. Perimeter Road, San Bernardino, California 92408-0216

MEETING MINUTES

1. **Call to Order-** At 1:30 pm by JPA Board President, John Chamberlin

2. **Roll Call-** Quorum Present
Present: John Chamberlin, President; Dan Mejia, Treasurer; Tim Porter, Secretary; Michael Alder, Member; Dan Word, Alternate

Absent: Wei Zhou, member; Donna Ferracone, Vice President

Guests: Robert Edie (On Phone), Michael Sadsad, Crystal DeLaRosa

3. **Approval of: Minutes June 7, 2017**
Motion was made to approve minutes of June 7, 2017 M/S/A Porter/Alder
Vote was verbal and recorded.
Tim Porter Aye
John Chamberlin Aye
Dan Mejia Aye
Mike Alder Aye
Dan Word Aye
Nay- none

4. **Treasurer's Report-** Michael Sadsad
-Discussion on audits and potential reserve is going to be for general fund.
Motion was made to 1- approve a contingency plan to use the current auditor. 2- receive and file treasurer's report M/S/A Porter/Mejia
Vote was verbal and recorded.
Tim Porter Aye
John Chamberlin Aye
Dan Mejia Aye
Mike Alder Aye
Dan Word Aye
Nay- none

5. **Administration/Operations Report**
REPAIRS AND MAINTENANCE-
Couts Heating and Cooling: August 17, 2017
Avalon Cleaning: September 13, 2017
Specialized Elevator: September 8, 14, 2017

MARKETING/PUBLIC RELATIONS-

FAA request for “best of breed” course lesson plans

Postings on ARFF WG

E-Newsletter

Postings on social media

Updated the Website

UPCOMING TRAININGS

10/9/17	Part 139- Palm Springs
10/10/17	Part 139- Palm Springs/Palomar Airport/San Diego
10/13/17	Part 139- Palm Springs/ Redlands/ Palomar Airport
10/18/17	Part 139-Boeing Fire/ Redlands
10/19/17	Part 139-Boeing Fire/San Diego
10/23-27/17	ARFF Basic/ Fire Control 5- Full/Wait list started
11/6/17	ARFF Basic/ Fire Control 5
12/1/17	Part 139- LAFD
12/4/17	Part 139-ONT
12/5/17	Part 139-ONT
12/6/17	Part 139-ONT

FACILITY USE-

HRO Conference Call- Fridays

SBCoFD- Confire training September 20-22, 2017

Police Academy – every Thursday. (last day until March 2018)

SBCoFD- interviews September 26, October 10, October 27-December 1, 2017

SBCoFD- Jail Ops –September 27, 2017

SBCoFD- OFM October 17-18, 2017

OTHER-

Konica Minolta- July 19, 2017

ARFF Working Group- September 16-22, 2018

6. Agenda Items

- 1.) Discussion about purchasing aircraft frame from Unical Aviation- OBJ Code 4040;

M/S/A- Chamberlin/ Porter

Tim Porter Aye

John Chamberlin Aye

Dan Mejia Aye

Mike Alder Aye

Dan Word Aye

Nay- none

- 2.) Clerk Position; was tabled until next JPA Meeting to get clarification on what Donna Ferracone was stating.
- 3.) Copier – was tabled until next JPA Meeting; Dan Word is going to see if the college or district can provide the training center a copier.

4.) Setting an amount approval with/without JPA approval; General Limit is \$ 1,000 a day and \$ 3,500 for emergency repair, anything above the set amount requires board approval.

M/S/A- Chamberlin/Mejia

Tim Porter Aye

John Chamberlin Aye

Dan Mejia Aye

Dan Word Aye

Nay- none

5.) JPA responsibilities; tabled until everyone receives a copy of the bylaws.

6.) AED Request- For training and emergency situations that require an AED. Will purchase from ware house.

M/S/A- Alder/Porter

Dan Word Aye

Mike Alder Aye

Tim Porter Aye

John Chamberlin Aye

Dan Mejia Aye

Nay- none

7.) PPE's- Proximity gear to structure gear- tabled until next JPA meeting due to a follow up to see if we could maybe rent the gear.

8.) Change SBRETC Prices- Tabled for next meeting.

7. Old Business

1.) SCBA- no discussion

8. Public Comment- None

9. Next Meeting: October 5, 2017 at 1:30 p.m. until 3:00p.m.

10. Adjournment – Move to adjourn M/S/A Word/Chamberlin

Dan Word Aye

Mike Alder Aye

Tim Porter Aye

John Chamberlin Aye

Dan Mejia Aye

Nay- none

Meeting adjourned at 2:40 p.m.