

**SAN BERNARDINO REGIONAL EMERGENCY TRAINING CENTER**

**JOINT POWERS AUTHORITY**

**August 7, 2014 1:30 p.m.**

**San Bernardino Community College District Offices**

**Conference Room**

**114 S. Del Rosa Drive San Bernardino, California 92408**

**REGULAR MEETING MINUTES**

1. **Call to Order-** At 1:38pm by JPA Board President, Donna Ferracone
2. **Roll Call-** Quorum Present  
Present: Donna Ferracone, President; James Johnstone, Treasurer; Darrayl Felgar, Alternate; Cheryl Marshal, Member; Doug Dupree (appointed designee for Paul Drasil), Member  
Absent: Alan Duggan, Secretary; Mark Hartwig, Vice President  
Others Present: Michael Sadsad, Ben Gradias
3. Introduced Doug Dupree, Intern Deputy Fire Chief San Bernardino City Fire Department as Fire Chief Paul Drasil's designee
4. **Approval of Minutes June 5, 2014**  
Motion to Approve- Johnstone; Second- Felgar; No Objections; Approve  
Ferracone- Aye, Johnstone- Aye, Felgar- Aye, Marshal- Aye, Dupree- Aye
5. **Treasurer's Report-** Handouts provided by M. Sadsad  
Motion to Accept the Treasure's Report- Marshal; Second- Johnstone; No Objection; Approve  
Ferracone- Aye, Johnstone- Aye, Felgar- Aye, Marshal- Aye, Dupree- Aye  
  
Suggestion for Budget Adjustments made by M. Sadsad for the following: Increase Insurance \$25,000; Increase Advertising \$25,000; Increase Conf/Training/Smnr Fees \$2,500  
Motion to Change the following budgets- Dupree; Second- Mashall; No Objection; Approve  
Ferracone- Aye, Johnstone- Aye, Felgar- Aye, Marshal- Aye, Dupree- Aye
6. **Administration/Operations Reports-** Handouts provided by B. Gradias  
Repairs/Maintenance:
  - Floodwater damage- get 3 quotes and make sure restoration gets done correctly
  - Hot water pipe leak- has been repaired
  - Broke glass door- getting replace next week
  - Lawn mowing company- contact them and let them know that we are unsatisfiedMarketing/Public Relations:
  - Websedge film has been completed for IAFC Conf.
  - Site visit to LBFD ARFF station
  - Upcoming conferences and SWAAAE Conf
  - The trifold brochure has been updated and E-newsletter sent out via Constant ContactUpcoming Training
  - Dates for ARFF Basic and Part 139 for August, September, October and NovemberFacility Use
  - SBCoFD- captain testing and paramedic assessment
7. **Agenda Items:**
  - a) Request for Purchases- Gradias  
Adam Hoffman requested the purchase of 6 replacement nozzles. Quote from SBCoFD warehouse for \$600/nozzle  
Motion to Approve- Johnstone; Second- Felgar; No Objections; Approve  
Ferracone- Aye, Johnstone- Aye, Felgar- Aye, Marshal- Aye, Dupree- Aye

- b) Acceptance of Donation- Gradias  
Aviation Warehouse- Two seat rows, fuselage and 747 door section- estimated value \$ 5,000  
Motion to Accept- Johnstone; Second- Dupree; No Objections; Approve  
Ferracone- Aye, Johnstone- Aye, Felgar- Aye, Marshal- Aye, Dupree- Aye
- c) Provide a donation to Aviation Warehouse- Gradias  
Damaged Bell helicopter, estimated value \$ 5,000  
Motion to Approve- Marshal; Second- Johnstone; No Objections; Approve  
Ferracone- Aye, Johnstone- Aye, Felgar- Aye, Marshal- Aye, Dupree- Aye
- d) Ratify cost for video production for International Association of Fire Chiefs (IAFC)- Fire-Rescue International (FRI) Conference- Gradias  
\$20,000 (negotiate down from \$22,500) for professional video approximately 5-6 minutes, to be presented at the IAFC- FRI conference in Dallas in August. Estimated attendance 10,000 – 12,000 attendees; 30 countries.  
Motion to Ratify- Dupree; Second- Johnstone; No Objections; Approve  
Ferracone- Aye, Johnstone- Aye, Felgar- Aye, Marshal- Aye, Dupree- Aye
- e) Conference and Vendor Booth Attendance- Gradias  
International Association of Fire Chiefs (IAFC)- Fire-Rescue International (FRI) Conference  
Motion to Approve- Dupree; Second- Ferracone; No Objections; Approve  
Ferracone- Aye, Johnstone- Aye, Felgar- Aye, Marshal- Aye, Dupree- Aye
- f) Electric Gate cost- Gradias  
Lowest bid to SBIA for the electric on the northwest of SBRETC was \$10,450. Cost to SBRETC at 50% is \$5,225. Note: this is not the gate on the south side of SBRETC leading to the airfield.  
No Motion to Approve. We will not be moving forward with the purchase of an electric gate.
- g) Glen Helen Crew- Felgar  
Suggestion to have the Glen Helen crew (16 people) come out *up to 6 times per year* at the cost of \$221/day  
Motion to Approve- Felgar; Second- Marshal; No Objections; Approve  
Ferracone- Aye, Johnstone- Aye, Felgar- Aye, Marshal- Aye, Dupree- Aye

**8. Old Business:**

- a. Instructor Costs- Sadsad

Michael will speak with June regarding instructor cost and the difference between the instructor cost for SB City vs. SB County

**9 New Business**

None

**10 Public Comment**

None

**11. Next Meeting:** October 2; 1:30 p.m. (during ARFF WG Conference)

**12. Adjournment** – Meeting adjourned at 2:56pm